

Minutes
State Election Commission Meeting
May 9, 2011

The State Election Commission meeting was called to order by Chairman DuBois at NOON, Central Daylight Time, May 9, 2011. The following members and staff were present: Chairman DuBois; Commissioners Blackburn, Head, Wallace and Younce; Coordinator of Elections Mark Goins; and Kathy Summers, Elections Specialist.

Motion was made, seconded and unanimously approved to adopt the minutes from the regularly scheduled meeting held on April 11, 2011.

Pursuant to T.C.A. § § 2-12-101 and 2-12-106, motion was made, seconded and unanimously approved to accept the nominations for county election commission appointments as submitted and to leave the nomination process open until 4:30 p.m. Central Daylight Time, May 9, 2011. **(For appointments made, see attached list.)**

Motion was made, seconded and unanimously approved to reappoint those nominees that were appointed April 4, 2011 and April 7, 2011, but failed to return their oaths. **(See attached report labeled Awaiting Oath Letters for those reappointed.)**

Old Business

No old business was discussed.

New Business

- Motion was made, seconded and unanimously approved to reimburse Commissioner Blackburn for expenses incurred when making county election commission appointments.

Next appointment process, Kathy Summers will assist State Election Commissioners in sending letters to the General Assembly regarding the appointment process.

- Motion was made, seconded and unanimously approved that Judy Blackburn become Chairman, effective immediately.
- Motion was made, seconded and unanimously approved that Tommy Head become Secretary, effective immediately.

Coordinator Update

- Coordinator Goins advised the members of the pending Tennessee Association of County Election Officials (TACEO) annual meeting and seminar to be held in Sullivan County on June 6-8. Several counties are having city elections and their Administrators of Elections have requested to be excused from the seminar.

Motion was made, seconded and unanimously approved to excuse the following counties Benton, Greene, Lake, and Roane County, due to their conducting city elections during the seminar.

- Coordinator Goins discussed previous Administrators of Elections (AOE) and their return to the position after a significant absence and whether or not they are still certified since they missed annual training.
- Williamson County Election Commission wants the State Election Commission to approve their request to charge for certain information provided by e-mail and to charge for additional set up if the request is for more than one item.

Motion was made, seconded and unanimously approved to request a representative from the Williamson County Election Commission to appear before the State Election Commission to discuss their request for increase in charges for voter registration lists and information.

- Coordinator Goins indicated he received an e-mail during the meeting from the former Administrator (Sharon York) in Cumberland County requesting to attend the education portion of the TACEO seminar. Sharon York resigned from the position of Administrator of Elections on April 14, 2011.

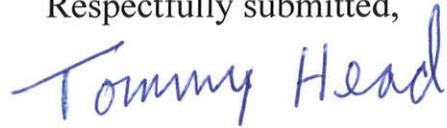
Motion was made, seconded and unanimously approved to allow any currently certified AOE to attend the annual seminar. Any cost associated with materials would be assessed to the former AOE.

- Meigs County Commission lowered the AOE's pay to \$15,000. Coordinator Goins has advised the County Mayor he does not believe they have the authority to lower the salary to \$15,000.

The next meeting will be held on June 13th, 2011, at NOON, Central Daylight Time, in the 7th Floor Conference Room.

Motion was made to adjourn, and there being no further business to come before the commission at this time, the meeting was adjourned.

Respectfully submitted,

A handwritten signature in blue ink that reads "Tommy Head". The signature is written in a cursive style with a prominent initial 'T'.

Tommy Head - Secretary
State Election Commission

Williamson County Election Commission
1320 West Main Street - Suite 140
Franklin, Tennessee 37064
(615) 790-5711
Fax (615) 790-5617



Robert D. Brown, Chairman
Dana M. Smyth, Secretary
Paula C. McCord, Member
Thomas E. Murdic, Member
Phyllis Streiff, Member
Ann Beard, Administrator of Elections

INVOICE

WILLIAMSON COUNTY ELECTION COMMISSION REQUEST FOR PURCHASE OF CD, LIST, LABELS, E-MAILS AND FAX'S OF VOTER INFORMATION

- COST: (1) Emailed list of DBF, CSV or SDF format (\$1 set-up plus 2 cents per name) _____
- (2) Printed or Faxed lists------(25 cents per page) _____
- (3) Email List in PDF format (25 cents per page) _____
- (4) Mailing Labels (5 cents per label) _____
- (5) CD-----D-Base or ASCII Format
- | | | |
|-------------------------------|---------|-------|
| Base Fee with one (1) set up: | \$50.00 | _____ |
| Each Additional set up: | \$50.00 | _____ |
| Total Due for this Order: | | _____ |

I agree to pay this TOTAL amount due when this order is picked up. As required by TCA 2-2-138, I certify that the voter information I am purchasing with this order is for POLITICAL PURPOSES. I am aware that false certification made pursuant to this subsection (d) is a B misdemeanor punishable only by a fine of \$500.

Signature: _____
Purchaser

DATE: _____



State of Tennessee
Department of State
Division of Elections
312 Rosa L. Parks Ave.
9th Floor, William R. Snodgrass Tower
Nashville, Tennessee 37243
Phone: (615) 741-7956 Fax: (615) 741-1278

Basic Price List for Names of Registered Voters

Computer Printouts

Three (3) cents per name for a straight name list

Five (5) cents per name plus the cost of the labels

Computer Diskettes

Minimum set up fee of \$35.00

Maximum set up fee of \$75.00

The prices herein reflect the uniform pricing system established by the Tennessee State Election Commission on 4/27/2010 for the sale of voter registration list of county voters. No county election commission may charge more without formally requesting an increase before the State Election Commission.

which such person is ineligible or to more than one (1) state legislative office, as described in § 2-13-202, voted on by voters during any primary or general election;

(13) Prepare an instruction sheet for notaries public setting forth the proper and legal procedure for attesting absentee ballots and registration by mail forms. Such instructions shall be sent, in sufficient quantities, to every county clerk in this state, who shall make such instruction sheet available to notaries public in such county upon their request and to notaries public elected after July 1, 1979;

(14) Properly file and keep up to date the information supplied by the county election commissions as established in § 2-12-114; and, further, to supply that information, within a reasonable time, to any member of the general assembly upon request;

(15) Develop a uniform petition form for use by persons seeking to qualify to run for public office and furnish such form to county election commissions for distribution to such persons;

(16) Devise and furnish to the clerks of the circuit and criminal courts a form to be used for notifying county election commissions of the fact that a registered voter in their county has been convicted of an infamous crime and therefore should be purged from the registration records. Such form shall include the voter's name, race, date of birth, and social security number, if available;

(17) Instruct the administrators in each county that they are to purge the registration of any person appearing on the infamous crime list required by subdivision (a)(16) who is registered to vote in their county;

(18)(A) Not less than one (1) time per calendar year, conduct a training seminar for administrators, deputies and county election commissioners. Attendance at such seminars shall be mandatory for administrators and the expenses incurred in such attendance shall, upon appropriate documentation, be included in the county election commissioner's annual budget submitted pursuant to § 2-12-109 subject to the reimbursement limits for state employees. If for any reason the administrator cannot attend, the chair or the chair's designee shall attend instead.

(B) Unless, in the opinion of the state election commission, an administrator certified under this section has good cause for failing to attend and participate in the training seminars required by this subsection (a), such failure to attend and participate in the seminars shall result in the loss of such administrator's certification. Within thirty (30) days of receiving the training seminar attendance records from the coordinator of elections pursuant to subdivision (a)(19), such commission shall cause to be notified the state official responsible for authorizing payments to counties pursuant to § 2-12-209, of the counties in which the administrator has lost such certification for failing to attend and participate in such seminars.

(C) In addition to the penalties set forth in subdivision (a)(18)(B), if, in the opinion of the state election commission, an administrator fails to substan-

Vacant Status

09-May-11

Dickson

D Greg Duckett
R Tom DuBois

R

Dyer

D Greg Duckett
R Jimmy Wallace

D

Fayette

D Greg Duckett
R Jimmy Wallace

D

R

Fentress

D Tom Wheeler
R Kent Younce

D

Hawkins

D Tom Wheeler
R Judy Blackburn

D

Jefferson

D Tom Wheeler
R Judy Blackburn

R

Knox

D Tom Wheeler
R Judy Blackburn

D

McMinn

D Tom Wheeler
R Judy Blackburn

R

Rhea

D Tom Wheeler
R Kent Younce

R

Robertson

D Tommy Head
R Tom DuBois

D

Rutherford

D Tommy Head
R Tom DuBois

D

Shelby

D Greg Duckett
R Jimmy Wallace

R

Total Vacancies: 13

Awaiting Oath Letters

09-May-11

	PARTY	STATUS	APPOINTMENT	RE-APPOINTMENT
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Bedford

(D) Tommy Head
(R) Jimmy Wallace

Joseph Alan Pitner , Jr.	D		5/17/2005	4/4/2011
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Hamilton

(D) Tom Wheeler
(R) Judy Blackburn

James Anderson	D		4/6/2009	4/7/2011
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Moore

(D) Tommy Head
(R) Tom DuBois

Louis G. Trivett	R		3/21/2006	4/4/2011
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LeEllen Bedford Carter	D		8/18/2009	4/4/2011
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Oath Letters Not Returned: 4

Holdover Status

09-May-11

		Appointment	Reappointment	
Carroll				
D	Greg Duckett			
R	Jimmy Wallace			
	D	Michael Corrado	4/1/1985	4/6/2009
	D	Nellie M. Hale	4/4/2005	4/6/2009
Chester				
D	Greg Duckett			
R	Jimmy Wallace			
	D	Conan Hall	4/20/1999	4/6/2009
	D	Carolyn Thomas	8/18/2009	8/18/2009
Gibson				
D	Greg Duckett			
R	Jimmy Wallace			
	D	Kathleen Smith	6/22/2007	5/27/2009
	D	Robert S. Phelan	4/3/1995	5/27/2009
Giles				
D	Tommy Head			
R	Tom DuBois			
	D	Henry A. Inman	4/3/1995	4/6/2009
	D	Judy C. Mitchell	2/19/2002	4/6/2009
Hamilton				
D	Tom Wheeler			
R	Judy Blackburn			
	R			
Hardin				
D	Greg Duckett			
R	Jimmy Wallace			
	D	Maribeth Long	7/16/1991	4/6/2009
	D	David Jerrolds	5/16/2006	4/6/2009
Haywood				
D	Greg Duckett			
R	Jimmy Wallace			
	D	Ida Ruth Bradford	4/3/1995	4/6/2009
	D	Aubrey Lee Bond	4/3/1995	4/6/2009
Henderson				
D	Greg Duckett			
R	Jimmy Wallace			

			Appointment	Reappointment
	D	Pope Thomas	4/17/2001	4/6/2009
	D	Cornelia T. Morris	4/3/1995	4/6/2009
Henry				
	D	Greg Duckett		
	R	Jimmy Wallace		
	D	Sylvia C. Humphreys	5/19/1998	4/6/2009
	D	Paul David Hessing	4/6/2009	4/6/2009
Houston				
	D	Greg Duckett		
	R	Tom DuBois		
	D	Nora DeJuliis	10/20/2009	10/20/2009
	D	Dewain Pryor	6/22/2007	4/6/2009
Humphreys				
	D	Greg Duckett		
	R	Tom DuBois		
	D	Jess S. Bowen, III	1/14/2003	4/6/2009
	D	Von Gardner	4/3/1995	4/6/2009
Lake				
	D	Greg Duckett		
	R	Jimmy Wallace		
	D	Elaine Nettles	7/21/1998	4/6/2009
	D	Kent Patterson	9/29/1999	4/6/2009
Lawrence				
	D	Greg Duckett		
	R	Tom DuBois		
	D	Johnny Lyles	5/17/2005	4/6/2009
	D	Ruby Belew	8/19/2008	4/6/2009
	R	Eddy Dean Cothren	4/27/2010	4/27/2010
	R	Stephen L. Purcell	4/6/2009	4/6/2009
	R	Cindy Edwards	1/17/2006	4/6/2009
Lewis				
	D	Greg Duckett		
	R	Tom DuBois		
	D	Paul H. Gandy	4/5/1993	4/6/2009
	D	Ronnie James	3/21/2006	4/6/2009
Obion				
	D	Greg Duckett		
	R	Jimmy Wallace		
	D	John Algee	2/19/2003	4/6/2009

			Appointment	Reappointment
	D	Dave Frankum	10/19/2004	4/6/2009
Perry				
	D	Greg Duckett		
	R	Tom DuBois		
	D	Barbara Kirk	1/14/2003	4/6/2009
	D	Margaret S. Rainey	12/7/2009	12/7/2009
Putnam				
	D	Tommy Head		
	R	Kent Younce		
	R	Joseph Terry Herrin	4/6/2009	4/6/2009
	R	Joan Ross	4/6/2009	4/6/2009
	R	Jean G. Cody	4/6/2009	4/6/2009
Shelby				
	D	Greg Duckett		
	R	Jimmy Wallace		
	D	Myra Stiles	4/17/2007	4/6/2009
	D	James Johnson	12/7/2009	12/7/2009
Stewart				
	D	Greg Duckett		
	R	Jimmy Wallace		
	D	Nellie F. Settle	4/3/1995	4/6/2009
	D	Martha A. Vaughn	4/3/1995	4/6/2009
Sumner				
	D	Tommy Head		
	R	Tom DuBois		
	R	Patricia L. Polston	7/20/2010	7/20/2010
	R	Arthur McClellan	4/2/2007	4/6/2009
	R	David Amonette	4/2/2007	4/6/2009
Van Buren				
	D	Tommy Head		
	R	Kent Younce		
	R	Daniel Lee Dodson	6/18/2002	4/6/2009
Wayne				
	D	Greg Duckett		
	R	Jimmy Wallace		
	D	Bonnie J. Merriman	4/3/1977	4/6/2009
	D	Gene Davidson	8/20/2002	4/6/2009
Weakley				
	D	Greg Duckett		
	R	Jimmy Wallace		

		Appointment	Reappointment
D	Beau Pemberton	5/28/2009	5/28/2009
D	Elizabeth Dinwiddie	11/20/2007	4/6/2009
Total Holdovers: 49			

New Appointment Status

10-May-11

		Appointment
Bedford	D Tommy Head / R Jimmy Wallace D Joseph Alan Pitner , Jr.	5/9/2011
Dickson	D Greg Duckett / R Tom DuBois R Phyllis Burt	5/9/2011
Fayette	D Greg Duckett / R Jimmy Wallace R Harris Alexander Armour , IV	5/9/2011
Fentress	D Tom Wheeler / R Kent Younce D Yvonne McDaniel Gernt	5/9/2011
Hamilton	D Tom Wheeler / R Judy Blackburn D James Anderson	5/9/2011
Hawkins	D Tom Wheeler / R Judy Blackburn D Judy Woods Trent	5/9/2011
Knox	D Tom Wheeler / R Judy Blackburn D Dennis Francis	5/9/2011
Moore	D Tommy Head / R Tom DuBois D LeEllen Bedford Carter R Louis G. Trivett	5/9/2011 5/9/2011
Perry	D Greg Duckett / R Tom DuBois D Barbara Kirk D Margaret S. Rainey	5/9/2011 5/9/2011
Rhea	D Tom Wheeler / R Kent Younce R Ken Coppinger	5/9/2011
Robertson	D Tommy Head / R Tom DuBois D Patricia A. Morris	5/9/2011
Rutherford	D Tommy Head / R Tom DuBois D Carolyn Peebles	5/9/2011
Shelby	D Greg Duckett / R Jimmy Wallace D Norma Lester D George C. Monger , III R Denice (Dee) Nollner	5/9/2011 5/9/2011 5/9/2011
Wayne	D Greg Duckett / R Jimmy Wallace D Gene Davidson D Bonnie J. Merriman	5/9/2011 5/9/2011

Total New Commissioners: 19